

CALL TO ORDER

The Regular Meeting of Oakmont Borough Council was called to order at 7:05 PM by President Federici.

ROLL CALL

Present: Council Members Calabrese, Favo, Kennedy, Ride, Taliaferro, Zentgraf and President Federici; Mayor Fescemyer; Attorney Shawn Gallagher; Chief DiSanti; and, Assistant Borough Secretary Jensen

Excused: Mr. Shoop

Visitors: Barbara Charlton, Janice French, Alfred Holst, Tracey Holst, Jonathan McAndrew, Tom Meising, Tracy Provenza, Holly Usher, Dave Vivino and Richard A. Williams

PLEDGE OF ALLEGIANCE

All those who were present and able stood and recited the Pledge of Allegiance.

PUBLIC COMMENT ON AGENDA ITEMS

Comment Format – Council President Federici explained the new format for public comment on the Agenda. Those present who wish to speak on *agenda* items may do so at the beginning of the meeting, as noted; those who wish to speak on *non-agenda* items may do so toward the end of the Agenda, as noted.

MINUTES APPROVED

Mr. Kennedy offered a motion to accept the minutes of the Special Meeting of December, 3, 2007, the Regular Meeting of December 10, 2007 and the Special Meeting of December 26, 2007, as circulated to the members of Borough Council.

Mr. Taliaferro seconded the motion.

Mr. Federici asked that the dates for the July minutes, as cited in the December 10, 2007 Minutes, be checked for accuracy. Ms. Zentgraf noted that the July 30, 2007 Meeting should be shown as a “Special” Meeting and not a “Regular” Meeting.

All those members of Council present voted in the affirmative to accept the December 3, 2007, December 10, 2007 and December 26, 2007 Minutes, with corrections as noted.

MAYOR'S REPORT

Chief DiSanti reviewed the highlights of his January 2008 Police Report for those present.

COMMITTEE REPORTS

Internal Governmental Relations

Warrants – Ms. Ride moved to approve Warrant List #01-02-2008, dated February 11, 2008, for payments drawn from the following Borough funds:

<i>Fund</i>	<i>Amount</i>
General Fund	\$36,875.78
Library Fund	\$9,910.78
Sewer Fund	\$51,669.74
Capital Fund	\$9,850.00
Centennial Foundation Fund	\$3,062.82
Highway Aid Fund	-0-

Ms. Zentgraf seconded the motion, which passed unanimously.

Ms. Ride moved to approve Warrant List #02-01-2008, dated February 11, 2008, for payments drawn from the following Borough funds:

<i>Fund</i>	<i>Amount</i>
General Fund	\$19,165.20
Library Fund	\$9,383.90
Sewer Fund	\$7,821.29
Capital Fund	\$130,658.69
Centennial Foundation Fund	\$3,704.35
Highway Aid Fund	-0-

Dr. Calabrese seconded the motion, which passed unanimously.

Resolution No. R13-2008, Settlement of 2007 Property Taxes – Ms. Ride offered Resolution No. R13-2008, and moved for its adoption, a resolution fixing the time and place where and when a complete settlement of all taxes collected by the Tax Collector of the Borough of Oakmont for the Year 2007, and prior years, shall be made as provided by the Act of the General Assembly of the Commonwealth of Pennsylvania, approved May 25, 1945, as amended.

Ms. Zentgraf seconded the motion.

Mr. Favo remarked that former Borough Manager Roger Dunlap had been appointed Tax Collector for the Borough, and that no one had been appointed in his place since his resignation. He felt this should be done soon.

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Sitting in for Solicitor Shoop, Attorney Shawn Gallagher asked to table the resolution on the floor until he had had a chance to review the *Pennsylvania Municipal Code* on the issue of appointing a Tax Collector. Council agreed.

Planning and Economic Development

ICC Appointment – Mr. Favo offered a motion to accept the proposal of International Code Consultants, Inc. to act on behalf of the Borough of Oakmont in the following capacities: Building Inspector, Electrical Inspector, Property Maintenance Inspector, Code Enforcement Officer and Zoning Officer.

Mr. Taliaferro seconded the motion, which passed.

Planning Commission Meeting – Mr. Favo said the next Planning Commission meeting would be held on February 13, 2008 in the Municipal Building Conference Room at 7:00 PM.

Engineering & Public Works

2008 Paving Project Specifications – Council Member Zentgraf offered a motion to authorize the Borough Engineer to draw up specifications for the 2008 Paving Projects.

Ms. Ride seconded the motion.

Mr. Favo requested that the specifications be drawn up according to individuals streets, rather than by linear feet.

The motion passed.

Chelsea Products Easement Agreement – Ms. Zentgraf offered a motion to ratify the action of the Council President by entering into a Perpetual Easement Agreement with Chelsea Building Products, Inc.

Dr. Calabrese seconded the motion, which passed.

Favo Appointed to Plum Creek Watershed Association – Ms. Zentgraf offered a motion to appoint Tim Favo as a municipal representative to the Plum Creek Watershed Association Board of Directors, and to approve payment of the \$100 joining fee.

Mr. Kennedy seconded the motion, which passed.

Recreation, Cultural and Community Assets

Recreation Board Meeting – Mr. Kennedy said the Recreation Board had met the previous week.

D. Myers to Board – Mr. Kennedy said he wished to recommend that Douglas E. Myers be reappointed to the Oakmont Recreation Commission.

Communications and Internal Relations

Borough Manager Search – As head of the Borough Manager Search Committee, Dr. Calabrese reported that they had received a number of resumes from highly qualified candidates. She said the goal was to have a Borough Manager hired by the April Regular Meeting.

External Governmental Relations

State & Federal Liaison

Legislative Grants – Mr. Taliaferro said he was in the process of scheduling meetings with several of our local legislators to discuss what grant funding may be available for the Borough.

UPCOMING PUBLIC MEETINGS – President Federici referred those present to the list of public meetings itemized in the Agenda, noting that dates were correct as of the time the Agenda was printed.

Borough Tax Collector – Attorney Shawn Gallagher stated that his review of the state *Code* allowed for Assistant to the Borough Manager and Assistant Borough Secretary Lisa Cooper Jensen to be appointed to the position of Temporary Tax Collector for the Borough of Oakmont until a Borough Manager was in place.

President Federici asked for a motion on this.

Council Member Ride offered a motion to appoint Lisa Cooper Jensen as Temporary Tax Collector for the Borough of Oakmont until a Borough Manager is appointed.

Dr. Calabrese seconded the motion, which passed.

Return to Resolution No. R13-2008 – Returning back to Resolution No. R13-2008, which had not been passed earlier: on a called vote, all those members of Council present voted in the affirmative to pass the resolution fixing the time and place for the settlement of 2007 property taxes.

President Federici declared the resolution adopted. Recorded in Ordinance Book Volume 30, Page ___, as **Resolution No. R13-2008**.

PUBLIC COMMENT

Street Conditions – Janice French, 419 Second Street, expressed concern over the condition of Washington and Delaware Avenues. Ms. Zentgraf explained that construction on these streets could not begin again until the weather had warmed up, but that she would look further into the matter.

Oakmont Tavern – Dave Vivino, Tavern Proprietor, 814 Allegheny River Boulevard, said he wanted to clarify that the construction going on at Oakmont

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Tavern was not “new construction,” but merely “altering an existing structure.” He said the purpose of the construction was to install an area for outdoor dining on the second floor. The capacity will only be increased by approximately 30 people, and only during the summer months. He did not think this would cause a parking problem.

Council Member Zentgraf told Mr. Vivino that she hoped he understood that the objections raised had not come from Council.

Meising – Tom Meising, 17 Potomac Street, said he thought one of the problems between him and Council was that they were talking about two different properties. He asked if the Borough had copies of the building plans he had submitted that were signed by himself, his contractor and the Borough’s building inspector.

Mr. Gallagher told Mr. Meising that they had everything that Mr. Meising had filed. Mr. Meising asked if these documents were public information, and went on to address Council on other issues. After five minutes at the podium, President Federici asked Mr. Meising to sit down.

Commons Shed – Tracey Holtz, 283 Commons Drive, addressed Council over a shed she had placed on Borough right-of-way and had been asked to remove. It was agreed that letters would be sent to all Oakmont Commons residents requesting that they remove any structure in Borough right-of-way, so as not to single out the Holtzs unfairly.

ADJOURNMENT

There being no further business to conduct that evening, Mr. Kennedy offered a motion to adjourn the meeting. Mr. Taliaferro seconded the motion, which passed unanimously.

The meeting was adjourned at 8:02 PM.

L. C. Jensen
Assistant Borough Secretary

/lcj